

NOTICE of NHMA Inc, 2014 AGM

Notice is hereby given that the Annual General Meeting of the above association will be held at the Lockington Living Heritage Complex, Lockington Vic. on the 27th April 2014, at 9.00 am.

Each member club is entitled to two delegates: however **only one of these delegates may cast a vote.**

Member clubs must appoint delegates and advise the NHMA Secretary in writing under their club letterhead, stating names of the delegates. This advice must be in the hands of the NHMA Secretary at least two hours before the meeting commences. NO VERBAL ADVICE OF DELEGATES WILL BE ACCEPTED.

Business of the AGM:

1. to **confirm the minutes of the previous annual general meeting**
2. to **receive from the committee reports** upon the transactions of the Association during the last financial year.
3. to **elect officers of the Association and the ordinary members of the committee as necessary.**
4. to **receive and consider the financial statement submitted by the Association** in accordance with section 30(3) of the Act.
5. **The annual general meeting may consider any other business, of which due notice has been given. Should your club have any urgent issues, please contact one of your State Representatives, giving details of any issue in writing. The State Representative will then bring the matter to the attention of the Committee, who will bring it to the AGM if necessary.**
6. **Q&A Session by OH&S consultant on OH&S issues that relate to the NHMA clubs & members**

Notes Relating to the AGM

1. Ensure that your club appoints AGM delegates
2. If your club cannot attend the meeting, and wishes to vote on any motion, then exercise a proxy vote by copying the form in your NHMA Handbook using 'appendix 3 form'. This form needs to be completed and signed by the club requesting the proxy. This completed form **must be lodged with the NHMA Secretary at least two hours prior** to the start of the meeting.
3. The Association's financial Profit & Loss Statement is currently being audited. Copies of the audited statement will be available to member clubs at Lockington prior to the meeting.
4. **Election of Officers & Ordinary members** of the Committee. Nominations are called for the positions of: **President, Vice-President and Secretary**. The Treasurer has another year to go before her term expires.

Nominations are also called for one **Committee member as follows:**

Tasmania: One Representative /member

All other States have full representation until the AGM in 2015.

Any incumbent Officers & Committee members may re-nominate.

Please copy and use the standard nomination form in the 'blue pages section' of the NHMA Handbook; nominations are to be with the NHMA Secretary, **PO Box 304 Strathdale, 3550, by the 12th April 2014.**

Posted to all NHMA member clubs on 27th February 2014,

Ken F Bock Secretary, NHMA